

State of Washington

Activity Summary By Agency

Agency: Office of Financial Management**2001-03 Biennium Estimated Expenditures**

<u>General Fund</u>				<u>Annual</u>
<u>State</u>	<u>Other</u>	<u>Totals</u>		<u>FTEs</u>
\$938,496	\$0	\$938,496		13.5

Activity / Function: Accounting Services for Other Agencies**Statewide Category:** Government Administration and Support

Purpose: The Office of Financial Management provides a range of business management functions - including accounting and budgeting, purchasing, contracting, facilities management, publications coordination, and mail distribution - for other state agencies that do not have their own business management staff.

Activity / Function: Agency Management	\$2,134,632	\$0	\$2,134,632	7.4
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Statewide Category: Government Administration and Support

Purpose: This activity provides executive management and central operational support to all programs within the agency, as well as communications to the public and the press regarding state financial and budget matters.

Activity / Function: Assessment Payments on State Lands	\$130,000	\$0	\$130,000	0.0
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Statewide Category: Government Administration and Support

Purpose: These funds represent the payment of taxes or other assessments against state-owned lands in accordance with state law (RCW 79.44).

Activity / Function: Central Financial Systems Development and Maintenance	\$0	\$19,372,387	\$19,372,387	50.0
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Statewide Category: Government Administration and Support

Purpose: As one of its primary functions, the Office of Financial Management is responsible for developing and maintaining statewide financial monitoring systems. Staff maintain and operate existing accounting systems, design and develop new systems that respond to the needs of individual state agencies, and produce summary financial reports.

Other Funds: Data Processing Revolving Account - Nonappropriated

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\$6,015,357	\$0	\$6,015,357		36.3

Activity / Function: Governor's Budget Development**Statewide Category:** Government Administration and Support

Purpose: The Office of Financial Management assists in the development of the Governor's budget proposal to the Legislature. Primary activities include: 1) evaluating budget requests from state agencies and providing the Governor with recommendations for funding levels; 2) preparing the Governor's budget proposal; 3) assisting the Governor in establishing financial, budget, and program policies for the state; and 4) monitoring agency implementation of executive and legislative budget objectives.

Activity / Function: Information Services Support -OFM	\$5,090,970	\$1,214,908	\$6,305,878	32.9
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Statewide Category: Government Administration and Support

Purpose: Staff within the Office of Financial Management (OFM) support internal data processing information service needs. These include technical and consulting support; analysis, design, programming, implementation, and maintenance of application systems; management of data processing hardware and software and voice/data communications equipment; office automation, and publication support and training.

Other Funds: Data Processing Revolving Account - Nonappropriated

Activity / Function: Management Efficiency and Human Resource Improvement	\$1,010,517	\$0	\$1,010,517	18.7
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Statewide Category: Government Administration and Support

Purpose: The Office of Financial Management provides staff support for internal management, accounting/budgeting, and quality initiatives as well as similar activities in other state agencies.

Activity / Function: Population and Budget-Driver Forecasting	\$3,184,096	\$329,000	\$3,513,096	17.3
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Statewide Category: Government Administration and Support

Purpose: Forecasting staff in the Office of Financial Management provide the executive branch, the Legislature, and the public with estimates, forecasts, and reports on the state's population and demographic characteristics. Publications include the "Washington State Data Book," a reference document on Washington's people, economy and government, which is updated every two years.

Other Funds: General Fund-Federal, Violence Reduction/Drug Enforcement Account

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\$612,217	\$22,519,455	\$23,131,672	13.0

Activity / Function: Specialized Policy Development for the Governor**Statewide Category:** Government Administration and Support

Purpose: Policy staff within the Office of Financial Management develop, coordinate, implement, and oversee special policies of the Governor. Recent policy responsibilities have included School to Work, National Service Corps, Headstart, Early Learning, Year 2000 Program, and Criminal History Federal Grant.

Other Funds: General Fund-Federal

Activity / Function: Statewide Accounting Policies and Reporting	\$2,326,024	\$880,308	\$3,206,332	21.9
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Statewide Category: Government Administration and Support

Purpose: The Office of Financial Management provides policy guidance to all state agencies concerning standards, regulations, procedures, records, and reports to be followed in accounting for and reporting statewide financial and administrative activities. These staff also monitor agency expenditure and revenue accounting.

Other Funds: Data Processing Revolving Account - Nonappropriated, Auditing Services Revolving Account

Activity / Function: Statewide Policy Development for Governor's Office	\$3,701,536	\$1,053,634	\$4,755,170	28.8
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Statewide Category: Government Administration and Support

Purpose: Executive policy staff perform policy research and analysis for the Governor, and work with agencies and Office of Financial Management (OFM) budget staff, in the development of proposed legislation and the Governor's budget proposal.

Other Funds: General Fund-Federal

Total Reported:	11	TOTALS	\$25,143,845	\$45,369,692	\$70,513,537	239.7
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